



## Landmark Commission Agenda

Meeting – 5:30 p.m.

Erickson Conference Room

City Hall, 55 W Tompkins St

October 7, 2025

### AGENDA

Call to Order and Attendance

Approve Minutes of September 2, 2025 meeting

Receive Citizen Comment

LC-25-1001 Discuss Annual Historic Preservation Awards

Adjournment

Commission Members, please contact me at 309-345-3652 or [lbrooks@ci.galesburg.il.us](mailto:lbrooks@ci.galesburg.il.us) if you have any questions or are unable to attend.

cc: City Manager  
Deputy City Clerk  
Executive Secretary  
Buildings & Grounds  
File Copy

## MINUTES

**GALESBURG LANDMARK COMMISSION  
COMMUNITY DEVELOPMENT CONFERENCE ROOM OF GALESBURG CITY HALL  
REGULAR MEETING  
TUESDAY SEPTEMBER 2, 2025 AT 5:30 P.M.**

**MEMBERS PRESENT:** Suzanne Klohn, Bob Miener, Deb Sugai, Greta Woolsey, 4.  
**MEMBERS ABSENT:** Mark Martin, Troy Treash, 2.  
**OTHERS PRESENT:** Lucas Brooks, Associate Planner.

**Staff declared a quorum was present.**

**Approve Minutes of August 12, 2025.**

Member Klohn made a motion to approve the minutes, seconded by Member Sugai.

**Minutes were approved by voice vote.**

**Discuss Citizen Comment**

Landon Hoyt of 591 N Chambers St came in support of the project and said he could not find the meeting's packet online (it was available on the website).

**LC-25-0901 Discuss Certificate of Appropriateness for 581 N Chambers St**

The applicant brought a representative from Renewal by Andersen who stated that the windows would be made of Fiber-Ex (a wood and vinyl composite), they would take out the current sashes and replace them. The replacement windows should have a 40-year lifespan with only a slight reduction in the glazing area. The applicant stated that the south elevation, which all these windows are on, is shaded by new tree plantings, and that the product is already in use next door.

Member Klohn has used this product in her home and is happy with it. Member Miener expressed concerns about if using this product would maintain the historical presentation on a prominent elevation of the exterior, if it would lower the level of light, and if the product had as long a lifespan as restoration with wood.

The representative from Andersen clarified by that the original wood and trim would remain, and that the rotted sill could be replaced either with aluminum or wood.

Member Klohn moved to approve the Certificate of Appropriateness, seconded by Member Woolsey.

**Roll Call #1**

Ayes: Klohn, Sugai, Woolsey, 3.

Nays: Miener, 1.

Abstentions: None.

**Chairperson declared the motion approved.**

**LC-25-0902      Discuss      Potential P.A.V.E.R. Award nominees**

Member Klohn offered up 319 W North St, a Queen Anne style house, and 748 E Main St, a Prairie-style house. Member Woolsey offered Cherry St Brewing Company at 57 S Cherry St for the façade improvements. Member Sugai offered a number of homes, including 440 N Prairie St for their deck replacement, 418 N Prairie St, 675 N Broad St, 649 N Broad St, and 395 W North St.

There being no further business, Member Klohn made a motion to adjourn, seconded by Member Woolsey, approved by voice vote the meeting adjourned at 6:22 p.m.



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Lucas Brooks



## COMMUNITY DEVELOPMENT DEPARTMENT

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TO: Galesburg Landmark Commission

FROM: Lucas Brooks, Associate Planner

DATE: September 30, 2025

**AGENDA ITEM:** LC-25-1001, Annual Historic Preservation Awards.

**BACKGROUND:** Previously, the Commission has offered up a list of properties to consider as potential P.A.V.E.R. award nominees. During the upcoming meeting, the Commission will discuss the following properties and determine which should be formally nominated for recognition.

- 395 W North St
- 748 E Main St
- 57 S Cherry St, received a facade grant in 2022
- 418 N Prairie St
- 440 N Prairie St
- 649 N Broad St
- 675 N Broad St

In addition, Staff recently met with the State Historic Preservation Office as part of a required evaluation to maintain the City's status as a Certified Local Government through the National Park Service. Maintaining CLG status allows the Landmark Commission to continue its functions.

**SUPPORTING DOCUMENTS:**

1. Preservation Award nomination form

cc: File Copy



## Historic Preservation Awards Program Nomination Form

The presentation of awards began in 1979 and has been an annual event ever since. After reviewing the nominations, the GLC determines the type of recognition that is awarded based upon the historical correctness, quality or degree of difficulty of the project or efforts and overall aesthetic contribution. Projects must be completed to be eligible for recognition.

1. Address of Nominated Property: \_\_\_\_\_
2. Properties may be nominated for one of the following categories: (unless otherwise noted, structures must be at least 50 years old)
  - ☐ **Preservation.** This includes buildings that have been kept in their original architectural style and are being used for their original purpose.
  - ☐ **Restoration.** Properties that have been restored to their original style or appearance.
  - ☐ **Sympathetic Addition.** Construction of an addition to an existing structure that is consistent with the original architectural style of the property.
  - ☐ **Compatible New Construction.** This category may include structures less than 50 years old. Any new structure that is consistent with the original architectural style of the neighborhood or that utilizes historic materials and techniques.
  - ☐ **Leadership.** Any individual or group exhibiting significant local leadership or implementing a successful program in historic preservation is also eligible for recognition.
3. Property Type:  
☐ Commercial ☐ Residential ☐ Public ☐ Religious ☐ Other Property
4. Briefly describe the project/activity for which the nomination is being submitted. (If more space is needed, please limit additional material to one page.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Supporting documents: Attach any supporting documents (e.g., clippings, slides, brochures, letters of support, etc.) that may help to support your nomination. Any photographs submitted of the nominated property may be used for publicity, promotion or other purposes.
6. Property Owner:

|                |           |      |
|----------------|-----------|------|
| Name (printed) | Signature | Date |
|----------------|-----------|------|

7. If different than owner, contact information for nominator:

|                |           |      |
|----------------|-----------|------|
| Name (printed) | Signature | Date |
|----------------|-----------|------|

|                 |                  |
|-----------------|------------------|
| Mailing Address | Email (optional) |
|-----------------|------------------|

The GLC reserves the right to disqualify any nomination that is incomplete or does not meet requirements. Please submit your nomination to: City of Galesburg, Community Development Department.